

ADMIRAL FAX APPLICATION TRANSMITTAL COVER SHEET

Important:

- Only applications paying the initial premium by bank draft are eligible to be faxed.
- **DO NOT** collect premium with an application that is being faxed.
- All applications submitted with this form must be written by the same agent.
- No more than 5 applications are to be faxed with this Cover Sheet.
- Do not mail in application/forms once you have faxed them, original copies should be maintained in case of fax transmission problems.
- It is important to include phone/fax number below. Agents will be contacted if premium amount on fax cover sheet does not match our premium calculation when the application is processed.
- If commissions are to be split between two agents – both agents' information must be listed in the **Agent's Certification** section of the application.
- If additional documents are requested (2nd applications, replacement forms, or other forms), the requested information should be faxed to 1-866-365-0119 (please include app # on the fax).

IMPORTANT Applications faxed to the wrong fax number could cause processing delays

Fax applications and New Business Documents **ONLY** to: 1-866-898-3984

As a confirmation that your applications were received, a copy of this form stamped "APPLICATIONS RECEIVED" will be faxed back to the agent within 24 hours of receipt of the Application(s). **Do Not** refax applications/forms unless asked to do so. If confirmation from us isn't received after 24 hours, please contact the underwriting department via telephone.

Agent Name: _____	Agent Writing #: _____
Phone Number: _____	Fax Number: _____
Total number of pages being faxed (including cover sheet): _____	

Forms Sequence:

1. Application
2. Replacement Form (if applicable)
3. Other state specific required forms (if applicable)
4. Guaranteed Issue documentation (if applicable)
5. Signed Bank Draft Authorization
6. Copy of a voided check or deposit slip **(Do not attach over Signed Bank Draft Authorization)**

Applicant First, Last Name	Plan Applied For:	Initial Premium Amt to be drafted: (include policy fee)	Reference Number (Home Office Use Only)

All application questions should be directed to the Underwriting Department at 866-398-9305.